

COMMUNITY MONTESSORI SCHOOL

DROP-OFF & PICK-UP PROCEDURES

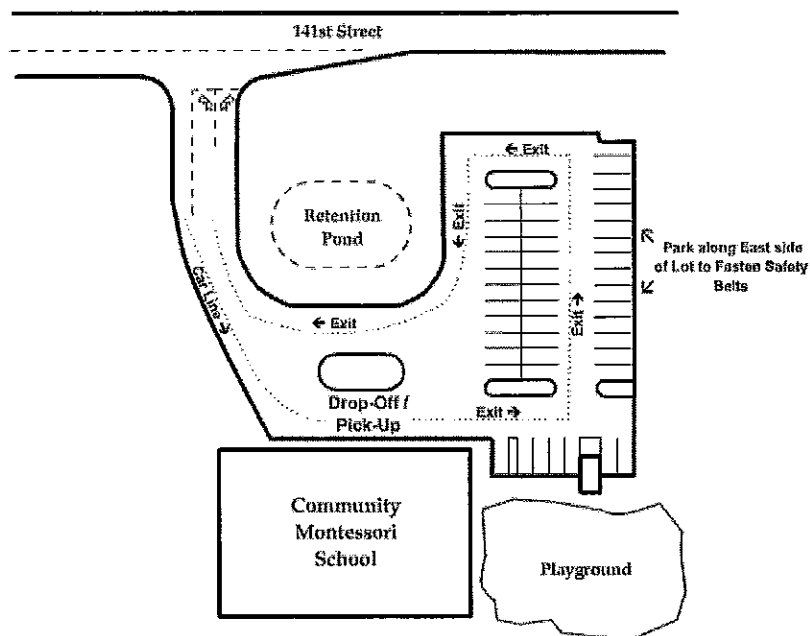
Carline Times:

- Morning drop-off is from 8:30 to 8:45 a.m. After 8:45 a.m., you must park your car and walk your child into the school.
- Pick-up is from 11:45 am to Noon for half-day students, and 3:00 – 3:15 pm for full day students.
- For any other drop-off or pick-up time, please park your car and come into the office.

Procedures:

- Form a line in front of the building; a staff member will help your child out of the car. Please pull up all the way to the end of the curb. When possible, please have your child on the passenger side of vehicle for easier exiting. Make sure your child is ready to leave the car when you pull up (i.e. shoes and coat on).
- Please do not park and leave your car in front of the building. Parents should stay in the car. If you need to talk to another parent, please have a pre-set location for meeting after the child's drop off is complete.
- At pick up, please stay in your car and let the staff member walk your child to the car. Once your child is in the car, pull up to the east side of the school parking lot to fasten safety belts.

Please Note: If you have a child that attends the extended care program and will be arriving prior to 8:30 am, please park your car and walk your child into the school. There is no morning carline prior to 8:30 am.



CMS Drop-Off / Pick-Up Map